



## Job Opening – Events Team Member

Socrates Sculpture Park seeks two Events Team Members for part-time seasonal work for the 2022 season. Responsibilities include program set up and break down, program and event staffing, assisting vendors, workshop leaders, and visitors to the park, setting up the park welcome kiosk, greeting park visitors, providing information about the park and its programs to visitors and community partners, merchandise sales, and additional projects as needed. Arriving on time each day, excellent communication skills, and a positive attitude are essential. This position is in an outdoor park setting.

**SOCRATES SCULPTURE PARK:** Socrates Sculpture Park is a not-for-profit arts organization located in a New York City park along the East River in Long Island City, Queens. Socrates is an internationally renowned outdoor exhibition space and studio program that also serves as a local park, offering a wide variety of free community events, programs, and services.

### **Responsibilities:**

- Set up and staff welcome kiosk
- Greet visitors and provide information and assistance as needed
- Set up and break down of events including settings and equipment
- Assist and supervise volunteers, vendors and programmers
- Additional projects as needed
- Regular communication with the Director of Public Programs

### **Supervision:**

Each Events Team Member will report directly to the Director of Public Programs.

### **Work Hours and Schedule:**

Most Saturdays from May-October, 11am-8pm

Additional events and programs, taking place mostly on nights and weekends

Number of hours per week up to 5-10 hours

*Must be available nights and weekends*

### **Qualifications:**

- Pleasant and professional demeanor with the ability to adapt to a variety of roles
- Must work collaboratively and be an asset to a team
- Must enjoy interacting with the public
- Must enjoy being outdoors
- Must be punctual, professional, and have excellent communication skills
- Must have a cell phone
- Neighborhood resident preferred
- Interest in art and leading public tours
- Skills or experience with events, programs, equipment, electronics or sound
- Must be able to lift 40lbs

**Compensation:** \$18/hr

**To Apply:** Please e-mail, under the heading “Events Team Member”, a cover letter, resume, and the names and contact information of two references to: [jobs@socratessculpturepark.org](mailto:jobs@socratessculpturepark.org).

Socrates Sculpture Park is an Equal Opportunity Employer.